

# MEETING MINUTES

## ALLENSPARK WATER & SANITATION DISTRICT

### **Regular Board Meeting**

### **Community Room of Allenspark Fire Station**

**April 21, 2026, 6:30 PM**

*Mission: To serve our customers with clean, safe, reliable water, in a fiscally and environmentally responsible manner.*

**Board Members in attendance:** President Ron Holan, Vice President Rick Sullivan, Secretary/Treasurer Susan Lewkow (virtually), Nathalie Cass, and Mike Bushue

**Board Members Not in attendance:** NONE

**Department Personnel:** Superintendent Barry Mauerman, Operators Adam Hans and Trey Barresi, and Executive Secretary Jennifer Cook

**Meeting Attendees:** None

**CALL TO ORDER:** The meeting was called to order at 6:32 P.M.

#### **Meeting Minutes**

A MOTION to approve the March Regular Meeting minutes was made by Rick. Mike seconded and the motion was approved by unanimous vote.

#### **Financial Report**

A MOTION to approve the March Financials was made by Rick. Nathalie seconded and the motion was approved by unanimous vote.

#### **1) Operations Update**

- a. **Renewed C Cert** – Barry renewed his Class C Water Operator license.
- b. **Water Files on OneDrive** – Barry got a new computer with OneDrive and his files are being backed up daily.
- c. **Fire Hydrant Fix** – Mike Cousineau assessed the hydrant to determine the cause of the leak, and estimates that we'll need ~\$1,300 in supplies to fix it. When he does, he will also walk the operators through the steps to fix and maintain the hydrants.

#### **2) Meters / Meter Reading System**

##### **a. Installation Progress and Difficulties**

- There are approximately 15 meters left to be replaced. The project will resume in May/June after the prefilter system installation is complete.

- The annual subscription fee for the meter reading system is shared with Meadow Mountain Water Supply. It was agreed that the bill will be sent to the AWSD, and then we will bill MMWS for 1/3 of the cost.
- We are supposed to get a code notification from the system when it identifies a possible leak, but there have been a couple small leaks over the last month and we haven't received any alert. Trey is working with Filtertech to get it figured out.
- We're looking into a possible issue with a customer's meter. The meter reading is running negative, which suggests that they are somehow gaining water. It's a very small amount, but the reason is unclear.

**b. Status of Problem Installs – No update**

- 3) **Filtertech Project** – On Friday, Barry, Adam, and Trey will work on removing the existing system and doing other preparatory work to install the new prefilter system. The majority of the project should complete by the end of next week.
- 4) **Rules and Regulations Modifications** – The Board reviewed updated versions of the rules and regulations with the amended verbiage that was proposed at the March meeting and gave feedback. We will have our attorney review any changes, and the final version will be presented to the public before adoption.
- 5) **Transparency Notice/No Change to District Boundaries** – Barry filed the transparency notice with the state, and will post it on the website.
- 6) **Crystal Springs Internet** – Susan requested Board approval to continue discussions with Neteo about getting internet at Crystal Spring. Neteo sees it as an advertising opportunity, so it's possible they'll provide the service for free.

**OTHER BUSINESS**

- The owner of the property at 236 Ski Road is taking steps to tap into the system.
- At the March meeting there was discussion of an entry point distribution meter at the plant to monitor the amount of water leaving the plant, as well as the difficulties of installing the meter while continuing to provide water to the district. Barry and Trey figured out a way to make it work so that there wouldn't be any disruption in water supply.

- Four out of five board seats are up for election next May. It's frequently difficult to find candidates, so we need to start looking for replacement directors sooner than later. Self-nomination forms are due in February.
- The Consumer Confidence Report was distributed to all district customers and certified to the state in April.

#### TESTING/REPORTING SCHEDULE

A MOTION to adjourn the meeting was made by Rick. Nathalie seconded and the meeting adjourned at 7:56 P.M.

Respectfully submitted,

Jennifer Cook